



## HEALTHWATCH ENGLAND -COMMITTEE MEETING

Venue: Fownes Hotel, City Walls Road, Worcester, WR1 2AP

### AGENDA

Wednesday 4 November 2015: 11.00 - 15.00

INTRODUCTION		
11.00	<b>1.0 Introduction</b>	Anna Bradley
-	1.1 Welcome and apologies	
11.45	1.2 Minutes, action log and matters arising	
	1.3 Declarations of Interest	
	1.4 Chair's Report	
	1.5 Chief Executive's Report	1.5 Dr. Katherine Rake

DELIVERY		
11.45	<b>2.0 Report on Delivery</b>	
-	2.1 Report on delivery (Quarter 2 2015/16)	2.1 Senior Management Team
12.30	2.2 Operating effectively as a statutory body	2.2 Sarah Armstrong
	<i>Report by exception (in slide pack):</i>	
	2.3 Our new understanding - the overall health of the network	2.3 Susan Robinson
	Key highlights:	
	2.4 Healthwatch England Intelligence	2.4 Gerard Crofton-Martin

12.30	<b>3. Public Participation</b>	Anna Bradley
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13.00		

*Comfort break 13.00 - 13.20*

POLICIES FOR APPROVAL		
13.20	<b>4.0 Complaints Champion</b>	4.0 Sarah Armstrong
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13.25		

DECISION		
13.25	<b>5.0 Items for decision:</b>	
-	5.1 Business planning principles for 2016/17	5.1 Katherine Rake
14.50	5.2 Quality Statements	5.2 and 5.3 Gerard Crofton-Martin
	5.3 Healthwatch Index	

14.50	<b>6.0 Any other business and close of meeting</b>	Anna Bradley
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15.00		

For information: COMMITTEE ACTIVITY		
	<b>7.0 Committee activity</b>	
	7.1 Audit and Risk Sub Committee Chair's Report	7.1 Jane Mordue
	7.2 Finance and General Purpose Sub Committee Chair's Report	7.2 Deborah Fowler
	7.3 People and Values Sub Committee Chair's Report	7.3 Anna Bradley
	7.4 Senior Independent Member's update	7.4 John Carvel
	7.5 Committee Members Update	7.5 Committee Members

*The next public meeting will be Friday 26 February 2016 in Exeter.*