



## **HEALTHWATCH ENGLAND - COMMITTEE MEETING**

**Venue:** Park Plaza Leeds, Boar Lane, City Square, Leeds, LS1 5NS

**Thursday 2<sup>nd</sup> February 2017**

### **AGENDA**

**Comfort break (refreshments provided 10.30 - 10.55)**

**11.00 - 12.15**

#### **1. INTRODUCTION**

- |   |                 |
|---|-----------------|
| 1.1 Welcome and apologies                   | Jane Mordue     |
| 1.2 Minutes, action log and matters arising |                 |
| 1.3 Declarations of Interest                |                 |
| 1.4 Chair's Report                          |                 |
| 1.5 National Director's Report              | Imelda Redmond  |
| 1.6 Quarter 3 Delivery Report               | Neil Tester     |
| 1.7 Operational Report                      | Joanne Crossley |

**12.15 - 13.00**

**2. Comfort break (refreshments provided)**

#### **3. REVIEW AND DECISION**

- |               |  |  |
|---------------|--|--|
| 13.00 - 13.15 | 3.1 Business Plan and Budget 2017/18           | Imelda Redmond                                       |
| 13.15 - 13.30 | 3.2 Risk tolerance and reporting               | Gerard Crofton-Martin                                |
| 13.30 - 13.55 | 3.3 Healthwatch Intelligence (For information) | Gerard Crofton-Martin and<br>Amie McWilliam-Reynolds |

**13.55 - 14.25**

#### **4. PUBLIC PARTICIPATION**

#### **5. FOR INFORMATION**

- |               |  |                |
|---------------|--|----------------|
| 14.25 - 14.35 | 5.1 Healthwatch 2017 Conference update | Georgina Bream |
|---------------|--|----------------|

#### **6. COMMITTEE ACTIVITY**

- |              |  |                   |
|--------------|--|-------------------|
| 14.35 -15.00 | 6.1 Audit and Risk Sub Committee Chair's Report              | John Carvel       |
|              | 6.2 Finance and General Purpose Sub Committee Chair's Report | Deborah Fowler    |
|              | 6.3 People and Values Sub Committee Chair's Report           | Pam Bradbury      |
|              | 6.4 Regional Committee Members Meeting Report                | Jane Mordue       |
|              | 6.5 Committee Members Update                                 | Committee Members |

**15.00**

#### **7. ANY OTHER BUSINESS AND CLOSE OF SESSION**

**The next Committee Meeting will be Wednesday 24 May in Leicester.**