



HEALTHWATCH ENGLAND - COMMITTEE MEETING

Venue: Room T206/207, 2nd Floor, 151 Buckingham Palace Road, London, SW1W 9SZ

AGENDA

Comfort break (refreshments provided 10.30 - 10.55)

11.00 - 12.00

1. INTRODUCTION

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| 1.1 Welcome and apologies | Jane Mordue |
| 1.2 Minutes, action log and matters arising | |
| 1.3 Declarations of Interest | |
| 1.4 Interim Chair's Report | |
| 1.5 Acting National Director's Report and Report on delivery (Quarter 1 2016/17) | Susan Robinson |
| 1.6 Operational Report | Joanne Crossley |

2. REVIEW AND DECISION

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|--------------|---|-----------------------|
| 11.50- 12.30 | 2.1 Intelligence to influence: Local Healthwatch reports and future influencing options | Neil Tester |
| | 2.2 Healthwatch Intelligence | Gerard Crofton-Martin |

12.30 - 12.50

3. PUBLIC PARTICIPATION (Local Healthwatch)

12.50 - 13.30

Comfort break (refreshments provided)

13.30 - 15.00

4. REVIEW

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|------------------------------------|----------------|
| 4.1 Healthwatch 2016 | Andy Payne |
| 4.2 Healthwatch England Governance | Susan Robinson |

15.00 - 15.15

5. PUBLIC PARTICIPATION

6. ANY OTHER BUSINESS AND CLOSE OF SESSION

7. FOR INFORMATION: COMMITTEE ACTIVITY (GOVERNANCE)

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|---|-------------------|
| 7.1 Audit and Risk Sub Committee Chair's Report (<i>For approval</i>) | Michael Hughes |
| 7.2 Finance and General Purpose Sub Committee Chair's Report | Deborah Fowler |
| 7.3 People and Values Sub Committee Chair's Report | Pam Bradbury |
| 7.4 Committee Members Update | Committee Members |

The next Committee Meeting will be Wednesday 2 November 2016 in Peterborough.